

USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 03 MARCH 2000

**CEFMS:**

a. Deployed our GUI prototype, the Problem Reporting System, to all CEFMS POCs. This deployment is to a minimum of five (5) employees at each site. Comments received to date have been positive and deployment went very well.

b. Deployed remote user access control functionality during the period. This functionality allows a Data Manager (DM) to insert employees from another CEFMS database into his/her database as an other government employee. Once established, the DM can activate the employee ID, passwords, and electronic signature records from the "home" database and assign user permissions.

**PROBLEM REPORTS/IMBALANCES:**

a. The open problem report inventory is 630 versus 775 on the last report. The inventory includes 71 Priority #1 problem reports. The open inventory also includes 6 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Forty-eight (48) of the sixty-two active databases have no imbalances, seven (7) have one, two (2) have two, two (2) have three, one (1) has four, one (1) has five, and one (1) has eight, the highest number of imbalances. The grand total of database imbalances across the system is 34 versus 41 on the last report.

**ACCOUNTING OPERATIONS:**

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

**-----CURRENT SCHEDULE COMPLETE-----**

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

<u>LOCATION:</u>	<u>NUMBER:</u>
Huntsville	26
Millington	290
Washington	1
Other	1
DA Interns (Millington)	2
Total	320

DISBURSING WORKLOAD DATA:

PAYMENTS BY CHECK:	As of 02/29/00	Current Month	Year To Date
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Checks Issued	128,088	485	128,493
Percent of Total	53%	17%	52%
Dollar Amount	\$1,451,802,178	\$505,470	\$1,452,307,648

BY EFT:

Transfers Made	115,610	2,378	117,988
Percent of Total	47%	83%	48%
Dollar Amount	\$2,147,984,156	\$943,862	\$2,148,928,018

OTHER UFC ISSUES:

a. Accountants from Analysis and Reports Division (CEFC-AR) and the CEFMS Team (CEFC-S) met in Millington this week to review, analyze and assign areas of responsibility for actions related to problems/lessons learned identified in general ledger compilation of FY 99 CFO reports. Most of the problems appear to be in the CEFMS general ledger correlation for budgetary general ledgers. The results of their effort should reduce the requirement for off-line adjustments to the CFO reports, which will reduce the time that has to be spent with AAA explaining and supporting each off-line adjustment.

b. Completed training on Prevention of Sexual Harassment for all UFC Directorate of Accounting Operations 28 and 29 February. This completes the annual POSH training requirement for all employees of the USACE Finance Center.

c. Established a three-step plan for ensuring that the Corps of Engineers Management Information System (CEEMIS) is aligned with CEFMS as we move CEFMS into a GUI environment and position CEEMIS to move to the latest version of ORACLE.

(1) Step 1 involves clean up of menu options, access control and standard date routines. Standard date and access control functions allow related triggers to be moved from Oracle forms to the database. This step also includes local HP LaserJet printing capabilities and it will provide all reporting capabilities for HQ USACE program managers that were available on the CYBER. Schedule for completion of this step is 27 March 2000.

(2) Step 2 of our plan involves migration of all known CYBER (CPC3) processing requirements to CEEMIS. This is scheduled to be completed by 15 May 2000. All historic military F&A report

data prior to FY99 resides on the CYBER, which is schedule to be taken out of service in June 2000.

(3) Step 3 includes final action necessary to prepare the application for loading into Oracle 8 environment. This step is scheduled for completion by 30 June 2000.

d. We have fully implemented FEDTAX II, which involves electronically transmitting all payments to the IRS for taxes withheld on PCS moves and the Homeowner Assistance Program (HAP). FEDTAX II also includes electronic transmission of the quarterly IRS 941 report.

e. We have implemented an automated application to capture and maintain our tax withholdings information (Federal, Social Security and Medicare tax) for completion of the quarterly IRS 941. The application is also designed to generate the W-2 forms for the employee and the electronic file to transmit the information to IRS. The UFC volume of W-2's exceeds the maximum number of paper W-2's that can be sent to the IRS without incurring a penalty. This procedure will eliminate the penalty that would be assessed the UFC for tax year 2000 if we had exceeded the "maximum" number.

f. The final event for our celebration of African-American History Month was held on 24 February. Students from a local high school gave a program on the history of African dance. On 7 March we will have our first activity in recognition of Women's History Month. A representative from the Crisis Center at the NAS, Millington will present a program on ways to handle domestic violence, abuse and stress.

g. We have begun preparation of our submission for the FY01 Information Technology Investment Portfolio System. The UFC will provide data supporting the two AIS', CEFMS and CEEMIS, as well as local information technology requirements.